

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Outstanding Actions					
Performance Report					
PI 12	Contact the Housing Section Head to enquire when the outcome of the funding bids approved by the Homes and Communities Agency (HCA) will be known.	Committee and Scrutiny Officer	26 July 2011	15 August 2011	The original response is available from the Committee and Scrutiny Officer or by viewing the report to the Scrutiny Committee in September.
	Further update required at the meeting in November.	Committee and Scrutiny Officer	21 September 2011	11 November 2011	The Head of Community Services advised that officers were still waiting for details of the final outcome. The HCA were still negotiating with Registered Providers.
	Further update once information available	Committee and Scrutiny Officer	24 November 2011	23 January 2012	The latest response is attached as Appendix 1 to this update.
PI 13	Town Enforcement Officer – the Scrutiny Committee to review the progress of this post and what had been achieved.	Committee and Scrutiny Officer	21 September 2011	7 March 2012	Added to rolling work programme.

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PI 16	Check whether the Council's income from the leisure centres is based on the numbers visiting the two centres.	Partnerships and Performance Section Head	24 November 2011	15 January 2012	The Partnerships and Performance Section Head has been asked to provide an update.
PI 17	Circulate additional Benefits' information circulated at the Shared Service Joint Committee to OSC Members.	Committee and Scrutiny Officer	24 November 2011	1 December 2011	Completed.
PI 18	Circulate information about the number of complaints received with regard to performance indicators Co4 and Co5	Partnerships and Performance Section Head	24 November 2011	15 January 2012	The Partnerships and Performance Section Head has been asked to provide an update.
PI 19	Circulate an analysis of the sickness statistics, excluding revenues and benefits	Partnerships and Performance Section Head	24 November 2011	15 January 2012	The Partnerships and Performance Section Head has been asked to provide an update.
Voluntary Sector Task Group					
VS 1	The recommendations to be reviewed once the review of current priorities has been completed.	Committee and Scrutiny Officer	23 June 2011	July 2012	Added to rolling work programme

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Community Safety Partnership Task Group					
CSP 1	The scrutiny proposal 'recruitment of ex-offenders and disadvantaged youth' to be referred to the Community Safety Partnership Task Group for review from a general aspect and not just related to the Council.	Committee and Scrutiny Officer	23 June 2011	For consideration by the Task Group at its first meeting – 17 October 2011	The scrutiny proposal was considered at the Community Safety Partnership Task Group. Members are considering whether to expand it to cover other areas which affect ex-offenders. The suggestion has been added to the Task Group's rolling work programme.
Affordable Housing Review					
AHR 1	<u>Recommendation 1 – Affordable Housing threshold</u> – The status of the Core Strategy to be reviewed in 12 months.	OSC Committee	26 July 2011	July 2012	Added to the rolling work programme.
AHR 2	<u>Recommendation 5 – Housing Resources</u> – Overview and Scrutiny Committee to review this recommendation once the Housing Value for Money Phase 2 has been agreed.	OSC Committee	26 July 2011	2 February 2012 <i>Original date 24 November 2011</i>	Budget considered the report at the meeting held on 29 November 2011 and its comments were forwarded to Cabinet which considered the report at the meeting on 5 December 2011. Cabinet agreed the new structure for Housing and the selection process for the new structure.

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Forward Plan					
FP 2	Herts Waste Partnership decision – All Members to be informed as soon as the date of the decision is known.	Committee and Scrutiny Officer		End of January 2012 <i>Original date September 2011</i>	The delegated decision was taken on Friday 13 January at Wiggshall Depot. All Councillors were informed of the decision by email on Tuesday 17 January 2012.
FP 3	Ask the Executive Director Services if Members are able to see the development brief for the design options for the public realm improvements	Committee and Scrutiny Officer	24 November 2011	23 December 2012	Member training session arranged for 31 January to provide information about the public realm improvements.
Work Programme and Task Groups					
WP 5	Establish Task Group to look at the future delivery of council services	Committee and Scrutiny Officer	24 November 2011	1 December 2011	The Task Group comprises the full Overview and Scrutiny Committee
WP 6	Establish Task Group to review waste and recycling procedures	Committee and Scrutiny Officer	24 November 2011	1 December 2011	Task Group membership was agreed and first meeting took place on 17 January.
WP 7	Information to be sought from the County Council about the South West Herts Cycling Strategy review	Chair	24 November 2011	31 December 2011	

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WP 8	Community Safety Partnership Task Group to be asked to review the provision of drug treatment in the borough	Committee and Scrutiny Officer	24 November 2011	1 December 2011	Referred to the Committee and Scrutiny Support Officer supporting the Community Safety Partnership Task Group. Discussed at the meeting on 6 December and agreed to do this review in March 2012.
WP 9	Overview and Scrutiny Committee to review the latest position of the Benefits Service in February	Committee and Scrutiny Officer, Partnerships and Performance Section Head and Head of Revenues and Benefits	24 November 2011	23 January 2012	The Portfolio Holder for Finance and Shared Services has been invited to provide an update at the February meeting. The latest report presented to the Three Rivers and Watford Shared Services Joint Committee is attached for information.
WP 10	Previous reviews to be re-visited in the following order of priority and added to the work programme – <ul style="list-style-type: none"> • The Colosseum • Green Spaces • Choice Based Lettings • Elections in 2010 • Neighbourhood Forums 	Committee and Scrutiny Officer	24 November 2011	23 January 2012	The update for the 'Future of the Colosseum' review is included on the agenda for 2 February 2012. Update on the 'Green Spaces' review to be presented to the March meeting.

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Property Services Leases for Voluntary Sector				
PSL 1	A draft Property Policy review scope to be drawn up.	Chair and Vice-Chair of Overview and Scrutiny	26 July 2011	This item is on hold.
Future Council Task Group				
FC 1	Prepare the scoping document for the Future Council Task Group	Chair and Committee and Scrutiny Officer	24 November 2011	19 December 2011 The scope was drafted and agreed at the Task Group's meeting on 10 January.
FC 2	Circulate possible dates for the Task Group	Committee and Scrutiny Officer	24 November 2011	19 December 2011 First meeting held on 10 January and the further dates have been agreed.
Waste and Recycling Review Task Group				
WR 1	Waste and Recycling Review Task Group to be set up – invite Members to participate	Committee and Scrutiny Officer	24 November 2011	16 December 2011 All non-executive Members invited to take part in the Task Group.
WR 2	Agree the membership for the Waste and Recycling Review Task Group	Chair, Vice-Chair and Head of Legal and Property Services	24 November 2011	16 December 2011 Membership agreed.

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WR 3	Prepare the scoping document for the Task Group	Chair and Committee and Scrutiny Officer	24 November 2011	19 December 2011	Draft scope agreed and confirmed at the first meeting.
WR 4	Identify dates for the Task Group's meeting	Committee and Scrutiny Officer	24 November 2011	19 December 2011	The first meeting was held on Tuesday 17 January 2012 and further dates have been agreed.
Public Pride Review Update					
PP 1	Recommendation 6 (land maintenance) – letter to be sent to ask for further clarification and	Chair	24 November 2011	15 January 2012	The Head of Environmental Services has confirmed that April 2013 is the correct date as quoted in the up date for recommendation 6 of the Public Pride review presented at November meeting. Between now and then the service is focusing on the service re-design project as the key priority on top of the day to day work and other planned projects.
PP 2	Data on enforcement to be circulated to the OSC	Committee and Scrutiny Officer and Head of Planning	24 November 2011	15 January 2012	The Head of Planning has been asked for the latest enforcement data. The information will be circulated to the Scrutiny Committee as soon as it is available.